

ED VISA TERMS & CONDITIONS

Immigration & ED Visa Guidelines

- **Visa Issuance & Visa Extension:** Private school students (Language, Muay Thai, or Diving) are initially granted a 90-day Non-Immigrant ED visa, with extensions granted for up to 90 days at a time. Students must apply for an extension of stay at the Immigration Bureau in accordance with their study program.
- **Initial Stay:** Upon arrival, students receive an entry stamp permitting an initial stay of 90 days. **For in-country visa conversions**, the ED visa validity period commences on the document submission date at the Immigration Bureau.
- **Maximum Validity:** The maximum extension period for a private school ED visa is 12 months (1 year) per visa.
- **Courses Exceeding 12 Months:** If a program extends beyond 12 months, students must exit Thailand to apply for a new Non-Immigrant ED visa.

1. General Requirements & Updates

To ensure your records remain accurate and your visa stays valid, please adhere to the following guidelines:

- **Passport:** Always bring your passport to school when requested, especially after receiving a new immigration stamp or updating your visa records.
- **Visa Status and History:** If you previously held a Non-Immigrant visa (such as Education, Business, etc., valid for less than a year), you must obtain an official visa cancellation stamp in your passport. Without this stamp, you will be unable to apply for an ED visa extension.
- **Contact Information:** You must notify the school immediately of any changes to your residential address or telephone number. A new TM30 form must be submitted for every address change.

2. Immigration Procedures - Students are solely responsible for maintaining their legal stay in Thailand.

[TM30] Residence Notification

- **Landlord's Responsibility:** Your landlord must provide you with a TM30 receipt/certificate.
- **Location Constraint:** Your address must be located within the Bangkok Metropolitan Region (Bangkok, Nakhon Pathom, Pathum Thani, Nonthaburi, Samut Prakan, or Samut Sakhon).
- **Arrivals:** Your "Check-in Date" must be updated every time you re-enter Thailand and receive a new arrival stamp.
- **Validity:** When applying for a visa or an extension, your TM30 must show at least 30 days of remaining stay. Setting your check-out date 6 to 12 months in advance is highly recommended for convenience.

[ED Visa Extension]

- **Timing:** Apply for your extension 3 to 7 days before your current visa stamp expires.
- **Requirements:** Passport, TM30 certificate, and 3,500 THB in cash for extension and service fees (payable at the school). Application forms and official school documents will be provided by the school.

[90-Day Notification] - Every foreign national staying in Thailand for more than 90 days must report their residential address every 90 days.

- **Requirements:** Completed TM47 form, TM30 certificate, and your previous 90-day receipt.
- **First Report:** Usually processed at Counter N during your visa extension application.
- **Subsequent Reports:** Apply at Counter A between 15 days before and 7 days after the due date.
- **Location:** If you do not reside in Bangkok, you must report to the local Immigration office in your province of residence.
- **Penalty:** Failure to notify immigration on time will result in a 2,000 THB fine.

Signature of the applicant _____

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[Re-Entry Permit] - Leaving Thailand without a valid re-entry permit will automatically cancel your ED visa.

- **Process:**
 - (1) Inform the school and request an official Letter of Absence.
 - (2) Apply for the re-entry permit at Immigration (Chaengwattana), an international airport, or a border checkpoint before departure.
- **Cost:** 1,000 THB for a single-entry permit (valid until the expiration date of your current visa stamp).

[Visa Cancellation]

To avoid potential complications, ensure your visa is cancelled before leaving the country.
You can apply for a visa cancellation at the immigration office no more than 20 days in advance.

3. School Terms & Conditions

- **Refund Policy:** Tuition fees are strictly non-refundable and non-transferable. **Exception:** If the Ministry of Education denies your approval letter, a refund will be issued minus a 5,000 THB administrative service fee.
- **Attendance:** Students must maintain a minimum of 80% attendance and study continuously according to the school curriculum.
- **Sick Leave:** Inform the school immediately if you are ill. A medical certificate from a licensed doctor is required for absences exceeding 3 consecutive days.
- **Emergency Leave:** In cases of severe illness or a death in the immediate family, the school may grant leave for up to 1 month.

4. Student Declaration & Important Notice

- **Legal Responsibility:** Students are solely responsible for managing their TM30, visa extensions, 90-day reports, and re-entry permits. The school assumes no liability for overstays, fines, or entry denials.
- **Employment Restrictions:** Working in Thailand while holding a Non-Immigrant ED visa is strictly prohibited by law.
- **Conduct & Compliance:** Students must maintain good behavior and refrain from participating in political activities. Failure to follow school regulations or unexcused absences will require the school to report you to the Ministry of Education and the Immigration Bureau, resulting in immediate visa cancellation.

I guarantee that I will comply with all school regulations and Thai laws. I understand that the school reserves the right to change these terms at any time without prior notice.

Signature of the applicant _____

Name of the applicant _____

Date _____